

## **Project Manager (m/f/d) for international art platform on a part-time basis**

Sculpture Network is an international non-profit association with over 700 members in around 40 countries. We bring together 3D art lovers in the sculpture scene, from artists to curators to galleries to museums, and stimulate discussion and exchange about three-dimensional art on our website and at our face to face live as well as digital events.

In order to be able to cope with the diverse tasks involved, we are looking for you to strengthen our team.

### **This is what you bring with you:**

- Strong administrative skills
- Experience in organising projects, preferably in international setting
- Affinity for the cultural or non-profit sector
- Excellent knowledge of German and English; preferably also knowledge of another European foreign language.
- Skilled in MS Office - Word, Excel, Power Point, Outlook
- Experience in social media and webinars, preferably also in CMS and CRM/newsletter systems.
- Able to work independently as well as co-operatively in a small team
- A problem-solving orientation
- Strong communication skills both verbally and written
- Interest to contribute to the organization with own ideas
- A university degree in a relevant field (abgeschlossenes Hochschulstudium)

### **This is what we offer:**

- A responsible position with many independent tasks in a wide range of fields
- Varied tasks in the area of event organization, member care and ICT
- Autonomous tasks in content creation as well as communication as responsible contact with partners, volunteers, freelancers and members.
- A small and motivated team.
- An exciting and varied field of work in an international environment
- The opportunity to help shape the organization and its program
- An inspiring network
- A central and attractive workplace in the heart of Munich (near Goetheplatz)
- The possibility to work both from the office as well as from home

Remuneration: by arrangement

Type of employment: part-time (25 hours per week), limited until June 2024 with a possibility of extension.

Start date: By agreement February/March 2023

Would you like to help us inspire people for the art of sculpture? Then we would like to get to know you! Please send your complete application documents in English as one pdf file (max. 5 MB) to [julia.weiss@sculpture-network.org](mailto:julia.weiss@sculpture-network.org).

For further information please contact Frank Evelein, chairman, at +31 6 11 36 80 50 or Project Manager Julia Weiss at +49 89 516 897 92.